

LICENSING COMMITTEE

MEETING TO BE HELD IN CIVIC HALL, LEEDS ON
TUESDAY, 10TH FEBRUARY, 2015 AT 10.00 AM

MEMBERSHIP

Councillors

K Bruce	Rothwell;
N Buckley	Alwoodley;
R Downes	Otley and Yeadon;
J Dunn	Ardsley and Robin Hood;
B Gettings	Morley North;
J Pryor	Headingley;
M Harland	Kippax and Methley;
G Hussain	Roundhay;
G Hyde	Killingbeck and Seacroft;
A Khan	Burmantofts and Richmond Hill;
B Selby	Killingbeck and Seacroft;
C Townsley	Horsforth;
G Wilkinson	Wetherby;
B Flynn	Adel and Wharfedale;
M Ingham	Burmantofts and Richmond Hill;

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To approve the minutes of the last meeting held on 9th December 2014.</p> <p>(Copy attached)</p>	1 - 8
7			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the minutes.</p>	
8			<p>ENTERTAINMENT LICENSING SECTION - UPDATE REPORT JULY - DECEMBER 2014</p> <p>To consider a report by the Head of Licensing and Registration which provides an update of matters appertaining to the entertainment licensing section during the last six month period.</p> <p>(Report attached)</p>	9 - 24

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>WORKING WITH HEALTH</p> <p>To consider a report by the Head of Licensing and Registration which provides details about the ongoing work between the Licensing Authority and Public Health.</p> <p>(Report attached)</p>	25 - 36
10			<p>HACKNEY CARRIAGE PROPRIETORS (HCP) - APPROPRIATE SUITABILITY ASSESSMENT - UPDATE REPORT</p> <p>To consider a report by the Head of Licensing and Registration which provides an update of the requirement to attain ESOL level 3 English comprehension skills for all Hackney Carriage proprietors.</p> <p>(Report attached)</p>	37 - 48
11			<p>INFORMATION REPORT - TAXI AND PRIVATE HIRE LICENSING EQUALITY MONITORING</p> <p>To consider a report by the Head of Licensing and Registration which provides the breakdown of equality monitoring information returned from licence holders.</p> <p>(Report attached)</p>	49 - 60

Item No	Ward/Equal Opportunities	Item Not Open		Page No
12			<p>ACTIVITY UPDATE: TAXI AND PRIVATE HIRE LICENSING 1ST JULY TO 31ST DECEMBER 2014</p> <p>To consider a report by the Head of Licensing and Registration which provides an update on the delegated decisions taken by officers at Taxi and Private Hire Licensing covering the period 1st July to 31st December 2014.</p> <p>(Report attached)</p>	61 - 68
13			<p>LICENSING COMMITTEE WORK PROGRAMME 2015</p> <p>To note the contents of the Licensing Committee Work Programme 2015.</p> <p>(Report attached)</p>	69 - 72
14			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the next meeting will take place on Tuesday 10th March 2015 at 10.00am in the Civic Hall, Leeds.</p>	
15		10.4(1, 2)	<p>SAFEGUARDING MEASURES - 'FIT AND PROPER' ASSESSMENT FOR HCD, HCVP, PHD, PHVP, PHO LICENCES, ESCORTS AND 'PERMIT DRIVERS' - INFORMATION REPORT.</p> <p>To consider a report by the Head of Licensing and Registration which highlights the safeguarding and general public safety statutory responsibility attached to the grant of a personal licence in the context of more open EU borders, reduced employment constraints on EU and foreign nationals from outside of the EU.</p> <p>(Report attached)</p>	73 - 106

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	